

### **Membership:**

1. Membership year runs from 1st July to 30th June
2. Principal member (signatory on the form) has to be an adult (aged 18 and over)
3. Single membership can be upgraded to family membership at any point in the membership year by payment of the **full** difference in fee
4. Membership cannot be changed from family to single during the membership year
5. Family membership covers only permanent residents living at the **one** address
6. Family membership covers **one** family and not people living in shared accommodation
7. Only Adults and children named on the application/renewal form will be treated as members
8. Membership is required to attend all DIS events, activities and clubs unless otherwise stated
9. DIS reserves the right to terminate membership
10. It is the responsibility of the principal member to ensure he/she has consent from all the listed people on the form to have their details declared here as well as to ensure the accuracy of all the information provided. It is also the responsibility of the signatory to ensure all the terms and conditions are accepted by everyone listed on this form.
11. Photographs taken at DIS events may be uploaded to various DIS social media platforms for marketing or general communication purposes. Photographs may be of members and non-members attending the event.

### **Fees:**

1. Fee is not refundable if membership is terminated part way through the membership year
2. Single fee applies where there is a maximum of one adult (over 18 years of age) resident at the address
3. If memberships is not renewed on or before 31<sup>st</sup> July of expiring year an additional fee £5.00 administration charge will become payable

### **Events & Activities:**

1. DIS reserves the right to give priority to members for events, activities and clubs
2. At the discretion of the DIS Committee and availability, non-members may be allowed to attend events, activities or clubs at a cost
3. DIS Committee reserves the right to ask any member(s) or guest(s) to leave an event, activity or club if there is inappropriate or abusive behaviour. Refund will be at the discretion of the DIS Committee and dealt with on a case by case basis at a Committee Meeting. Member or guest are not permitted to be at meeting in person.

### **Health & Safety:**

1. DIS does not accept liability for any damage to members and non-members personal possessions whilst at a DIS event, activity or club
2. DIS does not accept responsibility for child member's safety and it is the sole responsibility of the adult members to ensure their children engage safely in activities at DIS organised events and clubs
3. Any damage caused by a member at the venue hired by DIS will have to be paid for by the member or the principal member.

### **Donations and Aarti Funds:**

1. For all DIS events the aarti money is to be deposited into DIS account and ring fenced for charitable distribution by DIS Committee, DIS Advisory Committee and selected members. Selected members are members who have a long standing association with DIS.
2. Members or guests can make donations towards the cost of events and activities if they so wish. Any donations should be given to a DIS Committee member and a receipt will be issued on request.

### **Communication/Social Media:**

1. Postage of material will only be used if email is not a preferred method of communication
2. If communication method of "Post" is selected, DIS reserves the right to make an additional charge to cover the cost of printing and postage

### **Annual General Meeting**

- a) DIS Committee holds an Annual General Meeting (AGM) once a year at the end of the DIS financial year.
- b) AGM is open to all members. Non-members are not permitted into the AGM.
- c) Members can have their questions relating to DIS addressed at that time by the DIS Committee and the DIS Advisory Committee. The date and time of the AGM is published well in advance via DIS communication channels. The date of the AGM is also published on the DIS Event calendar.
- d) If members have more than one question or requires a detailed response, the member should email their questions to the [dis.hemel@gmail.com](mailto:dis.hemel@gmail.com) at least 28 days before the AGM.
- e) The committee will not entertain questions pertaining to the running of DIS or its accounts outside of the AGM.

### **WhatsApp**

- a) WhatsApp group is administered by DIS Committee for the purposes of communicating with the DIS community. DIS Committee will post information related to events, activities and general information considered to be of use to DIS members.
- b) Members may also use it to communicate constructively:
  - With the DIS committee.
  - With the DIS community. Short text messages may be posted.
- c) Material which can cause offence, is abusive, aggressive or argumentative in nature is not permitted and will not be tolerated.
- d) Following topics can cause offense and as such are considered inappropriate for WhatsApp and cannot to be posted:
  - Political
  - Religious
  - Race
  - Gender
  - Sexual
- e) Members are not permitted to post pictures, videos and forwards onto the DIS WhatsApp Group.
- f) DIS Committee reserves the right to promote commercial organisations that have been helpful, worked with DIS or made donation to DIS. Members wishing to have their organisations promoted on the WhatsApp group should seek written permission from DIS Committee before posting

- g) If a member wishes to promote a fund raising event for a charitable cause, this should not be an issue, but written permission from DIS Committee is still required.
- h) Once approval is given to post on DIS WhatsApp, a DIS Committee member will be responsible for placing the post and the frequency of the post
- i) DIS Committee is the sole administrator of the WhatsApp Group
- j) Any member who breaches the above terms and conditions will be immediately removed from the DIS WhatsApp group without warning.

### **Facebook/Twitter**

- a) Members can access information relating to DIS Event and activities on the DIS Facebook page
- b) Every effort will be made to keep DIS website up to date with the information of the events and activities organised by DIS

Member's photographs taken at DIS events and activities may be used by DIS for marketing and/or general communication purposes and as such may appear on:

- Broadcast Emails
- DIS WhatsApp group
- DIS Facebook page
- Other social media platforms utilised by DIS

### **Data Protection:**

1. All the details provided on this form will be stored electronically
2. DIS will retain the information (including personal data) supplied on paper or electronically for the purpose of administering and managing DIS events, activities and all other services provided by DIS
3. The information will be kept securely and will be kept no longer than is necessary
4. The information provided will not be shared with anyone outside of the DIS Committee or with any third party organisation
5. The information provided on this form will only be used for the purposes of DIS events, activities and clubs

### **Signing the Form:**

1. By signing this form, you (the principal member) agree to accepting the above terms and conditions.
2. Electronic membership application will deemed to have been signed with agreement of these terms and conditions.